



STATE OF MICHIGAN

JENNIFER M. GRANHOLM  
GOVERNOR

EMERGENCY TELEPHONE SERVICE COMMITTEE  
EAST LANSING

SHERIFF DALE GRIBLER  
CHAIR

**ETSC MEETING**  
**Michigan State Police**  
**Collins Centre Facility**  
**Lansing**

**April 29, 2004**  
**10 a.m.**

**MEETING MINUTES**

<b>MEMBERS PRESENT</b>	<b>REPRESENTING</b>
Sheriff Dale Gribler, Chair	Michigan Sheriffs' Association
Ms. Suzan Hensel	National Emergency Number Association
Lt. Col. Peter Munoz, Vice Chair	Department of State Police
Mr. William Charon	Michigan Communications Directors Assoc.
Mr. Steve Berenbaum	Telecommunications Association of Michigan
Ms. Patricia Coates	Assn. of Public Safety Comm. Officials
Mr. Charles Nystrom	Public Member, House Appointee
Tpr. Michael Moorman	Michigan State Police Troopers Association
Lt. Jim Hull	Deputy Sheriff's Association
Mr. Lloyd Fayling	Public Member, Senate Appointee
Ms. Norene Lind	Dept. of Labor and Economic Growth
Mr. Dale Berry	Michigan Association of Ambulance Services
Mr. Daniel Kearney	Michigan Public Service Commission
Chief Paul Trinka	Michigan Association of Fire Chiefs
Mr. John Hunt	Public Member, Governor's Appointee
Mr. Monty Nye, representing Mr. Paul Hufnagel	Michigan Professional Firefighters Union
<b>MEMBERS ABSENT</b>	<b>REPRESENTING</b>
Mr. Scott Temple	Commercial Mobile Radio Service
Mr. Hugh Crawford	Michigan Association of Counties
Mr. John Buczek	Fraternal Order of Police
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. Robert Struck	UP Emergency Medical Services Corporation
<b>STAFF SUPPORT</b>	<b>REPRESENTING</b>
Ms. Mary Jo Hovey	Michigan State Police
Ms. Jodie Frese	Michigan State Police

The Emergency Telephone Service Committee (ETSC) meeting was called to order by Sheriff Dale Gribler at 10 a.m.

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth •  
Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services •  
Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association • Michigan Association of Fire Chiefs •  
Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriffs' Association • Michigan State Police Troopers Association •  
National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula Emergency Medical Services •  
Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

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## APPROVAL OF MINUTES

Under "MPSC Implementation of HB 4439," language is to be changed to read: "Interested parties had until January 23, 2004, to provide comments on the case. An order is due to be issued by the MPSC on June 29, 2004."

A **MOTION** was made by Mr. Dale Berry to approve the minutes of the March 23, 2004, ETSC meeting as amended. Supported by Mr. William Charon, the motion carried.

A question was raised regarding the publication of today's meeting date. As this was not one of the ETSC's regularly scheduled meetings, the date/time did not become available until shortly before today's meeting. The date was publicized and included on the draft meeting minutes for March 23, 2004, as an update under Old Business and posted to the ETSC web site, as well as later under Meeting Dates on the web site.

## KALKASKA COUNTY AUDIT REPORT

Mr. Paul Rogers provided an overview of the findings and recommendations of the Kalkaska County audit. Sheriff Dale Gribler, Mr. Paul Rogers, Mr. William Charon, and Ms. Christina Russell conducted an on-site review of Kalkaska County April 4 - 5, 2004. The ETSC made amendments to the findings and recommendations (available by request on a separate document). Representatives from Kalkaska County were also present to answer questions.

Mr. John Hunt raised a question regarding the ETSC's authority. Members of the committee referred back to previous ETSC meeting minutes of August 19, 2003, and September 24, 2003.

A **MOTION** was made by Mr. William Charon to approve and adopt the Kalkaska County Audit Report, as amended. Supported by Chief Paul Trinka, the motion carried. Opposing the vote were Ms. Patricia Coates and Mr. John Hunt. A copy of the final audit report will be available by contacting the ETSC office.

## OLD BUSINESS

### A. State Coordinator Update

Lt. Col. Peter Munoz provided an update on the status of hiring for the State Coordinator position. Approximately 50 eligible applications have been received. Members of the ETSC who are interested in serving on the screening/interview panel are to contact Ms. Mary Jo Hovey. The panel will consist of four to five members. Lt. Colonel Munoz and Sheriff Gribler will be two of the panel members. The interview process will follow the State of Michigan prescribed format. The position is limited term to December 31, 2006, but may be continued dependant on extension of the Act's sunset date and funding availability through the Act. There is no guarantee of further employment should the sunset date or funding provided in the Act not be extended. Office facilities for the state coordinator will be located in Lansing.

It is hoped to have the person in place, or at the very least the candidate selected, during the month of June. A background check is a prerequisite before an offer of employment can be made.

## CMRS SUBCOMMITTEE REPORT

### A. CMRS Subcommittee Report

Lt. Colonel Munoz noted that ETSC members were provided with copies of the invoices. Support staff had previously removed all information identifying the CMRS suppliers from the documents. Contact was made by support staff with the Department of Treasury representative to confirm the CMRS suppliers are registered with the State of Michigan and if funding has been contributed under the Federal identification numbers provided by the suppliers.

A **MOTION** was made by Mr. Charles Nystrom to approve payment of **INVOICE 04-0023** in the amount of \$8,250.00. Supported by Mr. Lloyd Fayling, the motion carried.

A **MOTION** was made by Mr. Paul Trinka to approve payment of **INVOICE 04-0027** in the amount of \$4,96.00. Supported by Tpr. Michael Moorman, the motion carried.

A **MOTION** was made by Lt. Jim Hull to approve payment of **INVOICE 04-0028** in the amount of \$38,270.23. Supported by Ms. Patricia Coates, the motion carried.

A **MOTION** was made by Mr. Dale Berry to approve payment of **INVOICE 04-0024** in the amount of \$32,925.86. Supported by Tpr. Michael Moorman, the motion carried.

A **MOTION** was made by Lt. Jim Hull to approve payment of **INVOICE 04-0025** in the amount of \$3,943.23. Supported by Ms. Patricia Coates, the motion carried.

A **MOTION** was made by Tpr. Michael Moorman to approve payment of **INVOICE 04-0026** in the amount of \$198,958.69. Supported by Mr. Dale Berry, the motion carried.

A **MOTION** was made by Tpr. Michael Moorman to approve payment of **INVOICE 04-0012** in the amount of \$640,352.96. Supported by Lt. Jim Hull, the motion carried.

There are two more Senate bills proposing to take additional funds from the CMRS account. The \$12 million called for from Senate Bill 1015 has passed and the monies are expected to be deducted from the account in the near future.

## NEW BUSINESS

### A. Travel Expense Reimbursement for ETSC Members

Monies for reimbursement of travel expenses for ETSC members has fallen on the State Police. Due to severe budget constraints, the State Police can no longer afford to cover these expenses.

Lt. Colonel Munoz has asked the Attorney General's Office for an opinion on where these funds should come from. Mr. Mike Orris has drafted a response to this question, but is waiting for review. There is currently no funding source in the legislation that covers expenses incurred by ETSC members. Costs associated with doing ETSC business may be recoverable through the State Coordinator position but will require further review. A question was also raised as to if reimbursement could come from the organizations that ETSC members represent on the board.

This topic will be addressed further upon receipt of the opinion from the Attorney General's Office.

**PUBLIC COMMENT**

Sheriff Gribler stated the Legislative Action Subcommittee will meet at 10 a.m. on May 19, 2004, at MSP Collins Centre.

**NEXT MEETING**

The next ETSC meeting is scheduled for June 15, 2004, 10 a.m., at the State Capitol building, Room 426. The House and Senate Chairs for the Appropriations Committees will be invited to attend.

**ADJOURN**

A **MOTION** was made by Tpr. Michael Moorman to adjourn the meeting. Supported by Ms. Patricia Coates, the motion carried.

Approved:

SHERIFF DALE GRIBLER, CHAIR